



Birchwood Community High School: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Mr Richard Berry (Assistant Headteacher, Curriculum and Achievement)

Telephone: 01925 853500; Email: rberry@birchwoodhigh.org

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 8		Choices Evening – Providers of technical education/HE welcome to have a stand Learning 4 Life – assembly and tutor group opportunities Careers Fair - Providers of technical education/HE welcome to have a stand	

Year 9	Learning4Life – assembly and tutor group opportunities	Choices/parents Evening – providers of technical education/HE welcome to have a stand Careers Fair - Providers of technical education/HE welcome to have a stand	
Year 10		Parents Evening – providers of technical education/HE welcome to have a stand Careers Fair - Providers of technical education/HE welcome to have a stand	Post 16 Options assembly Learning4Life – assembly and tutor group opportunities Mock Interviews with employers and training providers Apprenticeship workshops College taster days
Year 11	Assembly -opportunity for post 16 providers to attend Lunchtime drop-in sessions for post 16 providers Parents Evening – providers of technical education/HE welcome to have a stand	Apprenticeship workshops Lunchtime drop-in sessions for post 16 providers Careers Fair - Providers of technical education/HE welcome to have a stand	
Year 12	Learning4Life - assembly and tutor group opportunities Work Experience preparation sessions	Small group sessions: future education, training and employment options Opportunities for providers to present to work skills group and in other lessons e.g. BTEC IT lessons	Assembly-apprenticeships and HE Which way Now Event Providers of technical education/HE welcome to have a stand

		Careers Fair - Providers of technical education/HE welcome to have a stand	Visits to work places and universities Work experience placements
Year 13	Learning4Life – assembly and tutor group opportunities Workshops – HE and higher apprenticeship applications Parents Evening – providers of technical education/HE welcome to have a stand	Opportunities for providers to present during lessons e.g. Business related apprenticeships Careers Fair - Providers of technical education/HE welcome to have a stand	

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.