

Dear Parent / Carer

If your child is a keen musician or would like to develop their musical skills or even give a new skill a try, at Birchwood Community High School we currently offer lessons in:

Guitar (Electric, Acoustic and Bass)

Drums

Keyboard / Piano

Singing

To enable your child to receive lessons please let us know as soon as possible. A timetable will then be arranged with your child and payment of £54 for a half term would be due via Parentpay.

How much do lessons cost and how do I pay?

Lessons are given in 6-week batches. Lessons last 20 minutes on a one to one basis at a cost of £9.00 per lesson. When you next log onto ParentPay you will see the item "Autumn Term Music Lessons 20-21". If you require a log on, please contact me and one will be posted out to you. Once payment has been made, your child will then be shown where lessons will take place and where to check lesson times. **Please note that payment must be made before lessons can commence.**

How do lessons take place?

Lessons go on throughout the school day, learners will need to excuse themselves from their normal lesson and catch up with what they miss. Lessons are on a rota system so that learners don't miss the same subject every week. Please note the information on COVID safe lessons that has been sent to accompany this document. Payments are made in advance for a block of lessons as our teaching staff are paid on a half termly basis. If your child misses a lesson, the tutors are not obliged to make that lesson up. However, if one of the teaching staff is absent, then that lesson will be re-arranged.

What if I want to stop my lessons?

You will need to inform the school before the end of the current term to cancel your lessons for the next term. Please note that once a term's lessons have been paid they cannot be refunded for that term as the tutors' hours have been booked.

If you have any queries, please do not hesitate to contact me on 01925 853500 EXT 211

Yours faithfully

Paula Swift

Finance Assistant

pswift@birchwoodhigh.org