

Re: Year 11 Parents' Evening

Dear Parent/Carer,

Year 11 Parents' Evening will be on the 14 January 2021. Due to Covid restrictions, this year it will take place virtually via an online provider called School Cloud. This may sound daunting, but School Cloud makes the evening run very smoothly and automatically lines up the appointments for you. You will need to register with School Cloud before you can make any appointments and you can do this by logging into <https://birchwoodhigh.schoolcloud.co.uk>. The details you type into the log in page need to match with what we have in our school database. If you run into a problem logging in, please contact school. The booking system will open at 7pm on Monday 4 January 2021 and you can book appointments with staff between 3.30-7.30pm.

On the evening you will access your video appointments by logging into School Cloud as above, email reminders with hyperlinks will be sent from School Cloud prior to the evening to make things easy for you. At the time of your meetings you will be prompted to 'join the meeting' and all appointments will last a maximum of 4 minutes; there will be a timer displayed within the meeting so you will know when it ends. The video link will close when the 4 minutes is up irrespective of whether your conversation has finished. We appreciate that this may seem quite blunt but it is the only way to keep a virtual evening running to time. We will ask teachers to try and end a conversation before the video cuts off but this is a new experience for us all so we may not get it right first time. We ask for your patience and support with this and if there are any unanswered questions you are always able to email subject teachers.

It is recommended that you log-on in advance of your first appointment to check that you can access School Cloud. There is a sound and video test that the website helps you with to try and avoid any technical issues. If your child has more than one teacher for a subject, only one of the teachers will be available on the evening. Some teachers may have multiple classes and because of this, they may not be able to see all parents/carers or may not be able to answer all of your questions in the allocated time. If there is a teacher that you cannot get an appointment with, but would like to speak to them, please contact them via their school email address, which can be found on the school website.

Once again, thank you for your continued support.

Yours sincerely



Mr D Heaton
Associate Assistant Headteacher