

# Certificate of Personal Effectiveness

This course helps you to develop and demonstrate a range of skills. It contributes 5 Credits towards CoPE Level 3 if you choose to continue on to that course.

This course is for students who:

- Want to develop employability skills
- Enjoy managing their own learning
- Want to build up personal achievements
- Would like to add to GCSE qualifications

### **Entry requirements**

The entry requirements for this course are a minimum of 5 GCSEs at grades 1-3 (or BTEC equivalents).

### **Course Content**

You will take responsibility for planning, organising and carrying out a number of activities or challenges. The challenges are chosen from 12 modules as outlined in the CoPE Student booklet. The challenges may be completed in a variety of situations, in college, in the community or in the work place. You will evidence your learning in a portfolio.



# CoPE Level 2



#### **Assessment**

You will need to produce a portfolio of evidence to reflect the following six skill areas.

- Introduction to Working with Others
- Introduction to Improving Your Own Learning & Performance
- Introduction to Problem Solving
- Planning and Carrying Out Research
- Communicating through Discussion
- Planning and Giving an Oral Presentation
- You will also need to show evidence of Action Planning & Reviewing

## **Approach to Teaching & Learning**

- By carrying out the chosen challenges
- Lectures
- Group Work
- Discussions
- Research
- Planning and reviewing with your teacher
- Evaluating and recording the challenges



# **Future Prospects**

The course will help support any future study or work you undertake. You could take the CoPE Level 3 and automatically have 5 Credits towards this qualification as a result of passing your CoPE Level 2 course.