



Birchwood Community High School

Birchwood Community High School
Brock Road, Birchwood,
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Date 30/11/2024

Dear Parents and Carers,

I hope this letter finds you well.

Firstly, I want to apologise for the inconvenience caused by the downtime of Class Charts this week. This was due to a national issue beyond our control, but we understand how essential this tool is for keeping track of your child's progress and school updates. We appreciate your patience and understanding as this was resolved.

A big thank you to everyone who joined us for our Thursday coffee morning. It was wonderful to connect with those who could attend, and we look forward to seeing even more of you next week. These informal gatherings are a great way to engage with the school community, so please feel free to drop by.

We're excited to announce details of our upcoming **Parent's Evening** on **Tuesday, 10th of December, one session at 9am and another repeated session at 5pm**. This event will focus on the enrichment opportunities available in school and within the local area. It's a fantastic chance to learn about ways to enhance your child's education and development, as well as to ask any questions you might have. A sign-up form will be shared with you next week.

Punctuality and Morning Attendance

We are noticing a growing number of students arriving too late to be properly registered for the start of the school day. Please remember that students need to be seated in their **Form Rooms** and ready for registration at **8:40am**.

Some students are being dropped off or arriving on foot at **8:39am**, which does not allow sufficient time to lock up bikes or walk to form rooms located further across the school. This results in students missing the start of registration, and a **late detention** will be issued.

It is also important to note that, under the new **Government Attendance Rules**, any student arriving after **9:10am** will receive a **U code** on the register. This means their attendance will not count for the morning session and will negatively impact their overall attendance record.

Traffic at the front of school tends to be busiest around **8:30am**, so if you drive your child to school, please plan to leave a little earlier to avoid delays. The school doors are open from **8:15am**, and students are welcome to attend **Breakfast Club** from **7:45am**. Thank you for your support in ensuring a smooth and punctual start to the school day.



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Daily Reminders – High 5

We'd like to remind all parents and carers about the importance of students starting each day with the **High 5** essentials: pen, pencil, ruler, reading book, and lanyard. Please help your child by ensuring they are fully prepared each morning. Having a reading book and their lanyard every day is especially important for participation in lessons and maintaining school routines.

Breakfast Club Supervision

A gentle reminder to parents whose children arrive early for breakfast club: students are expected to remain in the canteen during this time. This ensures they are safe and supervised while they enjoy breakfast with friends before the start of the school day.

Save the Date – Christmas Kindness Events

We are excited to announce our **Christmas Kindness and Elf Run** on **Tuesday, 19th December**. Students are invited to participate in this fun and festive event with a suggested **£1 donation**, which will go towards supporting our school's charitable initiatives. Additionally, throughout December, our form groups will be working on **Reverse Advent Calendars**, collecting items to create hampers for the local food bank. These projects are a wonderful way for students to give back to our community during the holiday season.

Book Donations – Form Book Swap Boxes

If you have any unwanted reading books at home, we would greatly appreciate your donations to our **form book swap boxes**. These boxes allow students to exchange books and enjoy a variety of reading materials, promoting a love of reading across the school. Thank you in advance for your support in building our shared library resources.

Next week is also full of exciting events:

- **Year 7 and Year 8 Disco:** This will take place on **Wednesday, 6th December**, from **5:30 PM to 7:00 PM**. Over 100 tickets have already been sold, so don't miss out—get yours soon!
- **Year 11 Parents' Evening:** If you haven't yet booked your appointment, please make sure to do so. This is an important opportunity to discuss your child's progress and plans for the future.

Thank you for your continued support. We are proud to work in partnership with such a committed and engaged community of families.

Wishing you all a wonderful weekend.

Best wishes and take care,

Emma Mills